



DONALD L. WOLFE, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
www.ladpw.org

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

December 1, 2005

IN REPLY PLEASE

REFER TO FILE: **AS-0**
73221
Amendment 3

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**ROAD MAINTENANCE DISTRICT 3 MEDIANS –
LANDSCAPE AND GROUNDS MAINTENANCE SERVICES
SUPERVISORIAL DISTRICTS 2 AND 4
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the additional contract work is exempt from the provisions of the California Environmental Quality Act (CEQA).
2. Approve amendment of Contract No. 73221 with Tony Moon, an individual, d.b.a. Far East Landscape and Maintenance Company, located in Mission Hills, California, for landscape maintenance services to enable this service to continue on a month-to-month basis for up to six months, starting January 9, 2006, while Public Works completes the solicitation process for a replacement contract.
3. Approve supplementing the Road Maintenance District 3 Medians – Landscape and Grounds Maintenance Services contract by \$52,705.50, one-half of the annual contract amount, for the six-month period. Funds are available in Public Works' 2005-06 Road Fund budget.
4. Delegate authority to the Director of Public Works to expend up to an additional 15 percent of the above amount for unforeseen landscape maintenance services that may be required within the scope of work of the contract. Funds are available in Public Works' 2005-06 Road Fund budget.
5. Instruct the Mayor to execute this amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On January 9, 2001, Synopsis 48, your Board awarded Contract No. 73221 with Tony Moon to provide landscape maintenance services at various medians located in Supervisorial Districts 2 and 4. On November 12, 2003, Synopsis 37, and March 30, 2004, Synopsis 67, your Board approved amendments of the existing contract to provide landscaping services to add new medians and service panels located within Supervisorial Districts 2 and 4.

The contract commenced on January 9, 2001, with an initial 2-year term and three 1-year renewal options. The existing contract is scheduled to expire on January 8, 2006.

The purpose of this action is to continue the existing median landscape maintenance service contract from January 9, 2005, up to an additional six months. Public Works is preparing a Request for Statement of Qualifications (RFSQ) for Landscape Maintenance. When a list of qualified vendors has been established, Public Works will solicit bids from all listed vendors for this contract.

Implementation of Strategic Plan Goals

This recommended action is consistent with the County Strategic Plan Goals of Organizational Effectiveness and Fiscal Responsibility. This amendment will allow us to continue to utilize the contractor's expertise to effectively provide these landscape maintenance services in a timely, responsive, and cost-effective manner as well as improve the quality of life in the County.

FISCAL IMPACT/FINANCING

The requested amount of \$52,705.50 is prorated for the six-month period based on the existing annual contract amount. There is also a limit of up to 15 percent of this amount for additional unforeseen landscape maintenance services that may be required within the Contract's scope of work. There will be no impact on net County costs. Funds are available in Public Works' 2005-2006 Road Fund budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Prior to the Mayor executing this amendment, the contractor has executed this amendment and County Counsel has approved as to form.

The Honorable Board of Supervisors
December 1, 2005
Page 3

This amendment will continue the contract's existing terms, specifications, and conditions. The billing rates will remain consistent with the existing contract rates. Therefore, the services provided under these extensions continue to be cost-effective.

ENVIRONMENTAL DOCUMENTATION

These services are categorically exempt from the CEQA as specified in Class 1 (j) and (s) of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, Synopsis 57.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of this amendment will allow the current contracted services to continue until a new contract is approved.

CONCLUSION

Enclosed are three copies of amendments. Upon approval, please return the Contractor Execute and Department Conform to this office. The original Board Execute should be retained for your files.

One adopted copy of this letter is requested.

Respectfully submitted,

DONALD L. WOLFE
Director of Public Works

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Enc. 3

cc: Chief Administrative Office
County Counsel

AMENDMENT 3 TO CONTRACT NO. 73221
ROAD MAINTENANCE DISTRICT 3 MEDIANS –
LANDSCAPE AND GROUNDS MAINTENANCE SERVICES

THIS AMENDMENT, made and entered into this ____ day of _____, 2005, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY), and Tony Moon, an individual, d.b.a. Far East Landscape and Maintenance Company (hereinafter referred to as CONTRACTOR).

WITNESSETH

WHEREAS, Contract No. 73221 was entered into between the COUNTY and the CONTRACTOR on January 9, 2001, for Road Maintenance District 3 Medians – Landscape and Grounds Maintenance Services; and

WHEREAS, Pursuant to Part I, Section 1.A of this Contract, the total Contract period is not to exceed five years; and

WHEREAS, Public Works desires that this service be extended on a month-to-month basis for up to six months under the Contract's existing terms and conditions and the CONTRACTOR wishes to provide the service; and

NOW, THEREFORE, in consideration of these facts and payment to be made by the COUNTY, the COUNTY and the CONTRACTOR agree that Contract No. 73221 between them shall be amended as follows:

FIRST: Part I, Section 1.A, Work Required, of this Contract is hereby amended to extend the expiration of the Contract for up to six months on a month-to-month basis, beginning January 9, 2006, subject to the following:

- Renewal of the Contract for one month shall be deemed to occur on the first day of each successive month, for a period of one month commencing on January 9, 2005, up to the maximum period of six months, through and including July 8, 2006, unless the COUNTY provides written notice of non-renewal by mail at least ten days before the first day of the successive one-month term.

SECOND: All other terms, requirements, specifications, conditions, and unit prices of the original Contract shall remain in full force and effect.

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IN WITNESS WHEREOF, the COUNTY has by order of its Board of Supervisors, caused these presents to be subscribed by the Mayor of said Board and the seal of said Board to be affixed and attested by the Clerk thereof, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Mayor, Board of Supervisors


ATTEST:

VIOLET VARONA-LUKENS
Executive Officer of the
Board of Supervisors of
the County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM:

RAYMOND G. FORTNER, JR.
County Counsel

By  _____
Deputy

TONY MOON, an individual, dba. FAR
EAST LANDSCAPE AND
MAINTENANCE COMPANY

By  _____
TONY MOON
Owner

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California

County of

Los Angeles

SS.

On November 29, 2005

before me,

Angelica Castaneda

Date

Name and Title of Officer (e.g., Jane Doe, Notary Public)

personally appeared

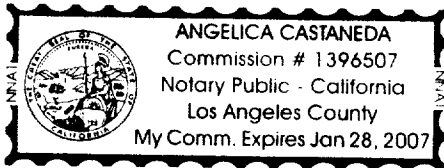
Tony Moon

Name(s) of Signer(s)

☐ personally known to me

☒ proved to me on the basis of satisfactory evidence

to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



WITNESS my hand and official seal.

Angelica Castaneda
Signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document

Title or Type of Document:

Amendment 3 to Contract No. 73221

Document Date:

Number of Pages: 2

Signer(s) Other Than Named Above:

Capacity(ies) Claimed by Signer

Signer's Name:

Tony Moon

☐ Individual

☐ Corporate Officer — Title(s):

☐ Partner — ☐ Limited ☐ General

☐ Attorney-in-Fact

☐ Trustee

☐ Guardian or Conservator

☐ Other:

Signer Is Representing:

RIGHT THUMBPRINT
OF SIGNER